

## Carmarthen Table Tennis Club

### Blood Spillage Policy

#### Application:

This Policy is directed to, and is the responsibility for application of, all **Members** and **Visitors** of the **Carmarthen Table Tennis Club** ( The Club) when they take part in any event organised by, on behalf of, or are representing, the **Club**.

This Policy should be read in conjunction with other Policies of the **Carmarthen Table Tennis Club (CTTC)**, specifically the 'Action to be taken in the event of an Accident' Policy, and reference should be made to the definitions contained below.

#### Policy:

1. No **member** or **visitor** of the **Club** shall purposely allow them self to come into contact with any blood spillage (regardless of who it is caused by) whilst attending the **Club** or representing the **CTTC** in any other venue. **Members** of, and **Visitors** to, the **Club** must take all reasonable steps to avoid contact with **blood spillages**.
2. Where a **blood spillage** occurs in an area of the Carmarthen Leisure Centre used by the **Club**, the person discovering this spillage should immediately report the spillage to an **Officer** or **Committee Member** of the **Club** or, in their absence, to the **person in control of the premises**. See also point 5. below.
3. Where a **Officer** or **Committee Member** of the **Club** discovers, or is informed of, a **blood spillage** they should:
  - a. ensure all reasonable steps are taken to ensure no **member** or **visitor** comes into contact with that blood spillage
  - b. arrange for the reporting of the **blood spillage** to the **person in control of the premises** as soon as possible – the responsibility for the 'cleaning' of such a spillage lies with the person in control of the premises
4. Where the **blood spillage** occurs in a venue away from the Carmarthen Leisure Centre which may affect a **Club Member** or **Members** representing the **Club** who are present, they should ensure that:
  - a. the Captain of the opposing team is informed immediately of the situation, and/or
  - b. they take appropriate steps to ensure the **person in control of the premises** is informed
5. Where a **blood spillage** incident occurs and such material is unavoidably splashed onto a **Member** or **Visitor**, they must immediately:
  - a. take action to ensure that continued contact with their skin surfaces and the **blood spillage** is avoided or reduced
  - b. where skin contact has occurred with the **blood spillage** (which is not their own), seek and follow the advice of a recognised first aider, doctor or nurse on the action to take to safeguard their health and well-being
  - c. seek assistance from a **Club Officer** or **Committee Member** to acquire help and advice from the '**person in control of the premises**' on the most appropriate action to take in respect of the **blood spillage**
  - d. where possible, take steps to ensure the **blood spillage** is contained to the minimum surface area possible

## Definitions:

**Blood Spillage** – the spillage or secretion of any blood or bodily fluid or material, by accident or otherwise, on to a surface, object or article of clothing to be used by a **Member** or **Visitor** of the **Club**.

**Carmarthen Table Tennis Club** – is the name attributed to a group of like minded individuals who organise themselves in such a way as to allow the playing of table tennis at club, county and national level and is based at the ‘Carmarthen Leisure Centre’. This group is also known as the “**Club**” or “**CTTC**”.

**Club premises** – an area of the **Carmarthen Leisure Centre** hired for the purposes of playing table tennis as a ‘**club member**’. [N.B. the policy specified above should also apply to members when playing ‘away’ from the Carmarthen Leisure Centre as a member of a recognised **Carmarthen Table Tennis Club** team].

**Club member** – an individual, of any age, who has attended the ‘**Carmarthen Table Tennis Club**’ for more than two sessions for the purpose of playing table tennis, and, who has paid a specified annual membership fee for, or is about to pay such a fee for, membership of the ‘**Club**’ as a ‘full’ member (specific annual fee payable),  
or,  
is a ‘**junior member**’ whose membership fees are paid via their nightly/hourly fees.

**Junior club member** – an individual who is **under the age of 18 years**, who has attended the ‘**Carmarthen Table Tennis Club**’ for more than two sessions, and pays membership fees via their nightly/hourly fees.

**Visitor** – an individual of any age who has attended the **Carmarthen Table Tennis Club** for less than two sessions and who has not paid a ‘membership fee’ to the **Club**.

**Person in control of the premises** – for the purposes of this policy a ‘**person in control of the premises**’ can be any person who has been allotted control of the Carmarthen Leisure Centre, or, control over a building in which a **Club member** is playing as a representative of the **Carmarthen Table Tennis Club** when away from the Carmarthen Leisure Centre.

Examples of such persons may be: the Manager or duty Supervisor of a leisure centre; a Caretaker of another type of public building or the Caretaker of an education premises; or, the Team Captain of an opposing team where they take responsibility for the premises.